

# Newsletter

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## TRANSITIONAL PERIOD FOR THE ADHERENCE TO THE CONTINUING PROFESSIONAL DEVELOPMENT (CPD) REQUIREMENT

### **To: All Concerned Officials and Employees**

The Professional Regulation Commission has issued Memorandum Order No. 98, S. 2023, concerning the transitional period for the adherence to the Continuing Professional Development (CPD) requirement.

In the implementation of the Continuing Professional Development (CPD) Act of 2016 where CPD compliance is mandated for the renewal of the Professional Identification Card (PIC) and the non-acceptance of CPD Undertaking effective January 1, 2024, pursuant to PRC Resolution No. 1577 (s. 2022), it becomes imperative to establish a designated transition period for the purpose of facilitating CPD compliance. This transitional arrangement is detailed as follows:

YEAR	ANNUAL CPD CREDIT UNITS REQUIRED
2024	15
2025	20
2026	30
2027 and onwards	45

Furthermore, the following should be noted:

- 1) When claiming the PIC, the transaction date shall be at the **date of payment** throughout the transitional period spanning December 2023 to January 2024. For enhanced comprehension, please refer to the illustration presented below:

DATE OF PAYMENT	DATE OF APPOINTMENT TO CLAIM THE PIC	WHETHER UNDERTAKING IS ACCEPTABLE
December 31, 2023	January 5, 2024	Yes
January 5, 2024	January 10, 2024	No

- 2) The availability and viewing of the e-PIC are conditional upon compliance of all prerequisites for PIC renewal, including but not limited to, submission of a Certificate of Good Standing from the Accredited Integrated Professional Organization (if mandated) and compliance with CPD requirements.
- 3) The reckoning period for CPD compliance extends up to a maximum of six (6) years preceding the date of the PIC renewal transaction.
- 4) Mode of presentation of CPD Compliance:
  - Manual presentation of Certificates for verification of the date of conduct, or
  - A screenshot extracted from the professional's Continuing Professional Development Accreditation System (CPDAS) account, depicting the accumulated CPD credits.

The memorandum order shall take immediate effect.

**Note:** This Memorandum covers only Professional Identification Card (PIC) renewal.

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Comments and suggestions are welcome.

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